



# Shafter First Fridays Street Fair Booth Application

## Friday, October 6, 2023

5 pm – 9 pm

Thank you for your interest in the Shafter First Fridays Street Fair. The City of Shafter hopes that First Fridays Street Fair will begin to be a well-loved annual event for the entire community and a boost for our downtown businesses.

**Booth Space (approximate 10' x 10')**

**Food Booth Application Deadline – September 22, 2023**  
**Non-Food Booth Application Deadline – September 22, 2023**

**ALL vendors must provide the following no later than the above-mentioned date:**

- Booth Application and Liability Waiver
- Temporary Food Facility Certificate – Public Health Certificate (food booths only)
- General Liability Insurance Policy of \$1,000,000 per occurrence and General Aggregate limit of \$2,000,000.
- An Endorsement identifying the **“City of Shafter, it’s Officers, Employees, City Council Members, Agents, Boards and Commissions”** to be added as an additional insured with coverage at least as broad as ISO form CG 20 10.
- Policy must identify the following as a **Certificate Holder**, specifically listed as: **City of Shafter, 336 Pacific Avenue, Shafter CA, 93263** and reference **Event and Date of Event** in description.

**If you do not have liability insurance for a business, it is also possible to purchase insurance for this event from the City of Shafter:**

| Fees for Certificate of Liability from the City of Shafter      |  |
|---|--|
| Exhibitors (No Sales)<br>OR<br>Concessionaires (Non-Food Sales) | \$66 - Per Day/Per Exhibitor or Concessionaire |
| Concessionaires (Food Sales)                                    | \$100 - Per Day/Per Concessionaire             |

\*Additional application is required if purchasing insurance from the City of Shafter

### **FOOD BOOTH APPLICANTS:**

**Kern County Health regulations must be followed by all food booth vendors as explained in the Kern County Environmental Health Permit Packet. If you have any questions, you may contact the Environmental Health Services Department at (661) 862-8740.** Food Booth structures and equipment will be the sole responsibility of the applicant and must conform to the Kern County Environmental Health Department standards. If the food booth guidelines are not followed, the health inspector has the authority to close your booth. Public Health Certificate applications can be found here <https://kernpublichealth.com/community-events-and-temporary-food-facilities/>

BOOTH SETUP will start at 3:00 p.m. on the day of the event. NO VEHICLES will be allowed on the street for safety reasons. **THIS RULE WILL BE STRICTLY ENFORCED.** Booth spaces will be marked and a map will be available at the City Registration Booth. ALL BOOTH VENDORS MUST STAY until 9PM unless cleared by a City Official.



**Shafter First Fridays Street Fair**  
**October 6, 2023**  
Downtown Shafter Square

**SHAFTER FIRST FRIDAYS STREET FAIR BOOTH APPLICATION AND LIABILITY WAIVER**  
**ALL INFORMATION BELOW MUST BE COMPLETED, SIGNED AND RETURNED**

Organization Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**Booth Type:** (Please check the box that best describes the type of booth you will have and provide a description on the lines below.)

- |  |   |
|--|---|
| <input type="checkbox"/> <b>FOOD</b>                 | <input type="checkbox"/> <b>DEMONSTRATION/INFORMATION</b> |
| <input type="checkbox"/> <b>DRINKS</b>               | <input type="checkbox"/> <b>GAMES</b>                     |
| <input type="checkbox"/> <b>ARTS &amp; CRAFTS</b>    | <input type="checkbox"/> <b>RETAIL</b>                    |
| <input type="checkbox"/> <b>CULTURAL/EDUCATIONAL</b> | <input type="checkbox"/> <b>OTHER</b>                     |

**Booth Description:** \_\_\_\_\_

**\*\*Liability Waiver and Release Form\*\***

Vendors agree to abide by all rules and regulations imposed by the City of Shafter and the Kern County Environmental Health Department and in no way will hold the City of Shafter responsible for any loss or damages done to any vendor booth or materials. Any claim for losses, damages, or liabilities incurred to/or by the vendor is the sole responsibility of the vendor/owner operator.

In consideration of being an accepted vendor the undersigned hereby waives any right which he/she may now have or may have in the future for injuries or damages occurring or caused by being a participant and does hereby release the City of Shafter and any other person or entity having ownership, control, or possession of ground during the First Fridays Street Fair on October 6, 2023 for any claim, demand, suit or cause of action whatsoever for any damage or injury occurring to the undersigned or arising out of participation at the event.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return the BOOTH APPLICATION, LIABILITY WAIVER/RELEASE FORM, CERTIFICATE OF LIABILITY INSURANCE & ENDORSEMENT, COPY OF ENVIRONMENTAL HEALTH CERTIFICATE (food booths only), and the REQUIRED FEES TO:

**CITY OF SHAFTER – 336 PACIFIC AVE, SHAFTER CA 93263**

**Make Checks Payable to: City of Shafter**

*For information or assistance please contact: Vanessa Uribe at (661) 746-5000 or [vuribe@shafter.com](mailto:vuribe@shafter.com)*

(For Office Use Only)

Cash: \_\_\_\_\_ Check: \_\_\_\_\_ Check No.: \_\_\_\_\_ Received by: \_\_\_\_\_