



**RFP for Enterprise Resource Planning (ERP) System and Implementation Services
Addendum 1
Questions and Answers**

Question 1: Is there an approved budget for this project?

The City has researched the cost of solutions and related services and is prepared for appropriate project cost.

Question 2: Can proposers recommend any modifications to the contract terms?

Yes, please refer to Section B.6 Exceptions to the RFP of the RFP.

Question 3: Has the city seen any software demonstrations? If yes, which products have they seen?

The City has not seen software demonstrations of solutions and will be utilizing the procurement process to elevate vendors to software demonstrations.

Question 4: Which community development system do we need to interface with for cashiering?

The City will explore community development functionality as a later and separate project. It is to be determined.

The City requests proposers to identify if it offers community development function or has partnered with third-party solutions in the past for interface to the ERP (see page 20 of the RFP).

Question 5: As I was reading through your RFP document I noticed that replacing Eden “Licenses” which I believe you use for Business Licenses is not in the functional scope of the project. See section C.1 on page 17. Was it your intent to leave it out or would you like me to include the Business License module in my proposal.

The Scope of Project includes business licenses (as included in Attachment 13 – Functional Requirements).

Section C of the RFP (page 17) is revised to state:

Project Scope - Software

The project scope for procurement and implementation of software solutions is briefly described in the chart below. Specific functionality within each category listed below is more thoroughly described in Attachment 13 (Functional Requirements).

Functional Scope	
Financials	Human Resources/Payroll
<ul style="list-style-type: none"> • General Ledger • Purchasing / Contracts • Accounts Payable 	<ul style="list-style-type: none"> • Personnel Administration • Applicant Tracking & Hiring (optional)
<ul style="list-style-type: none"> • Accounts Receivable/Misc. Billing • Utility Billing • Cashiering • Project/Grant Accounting • Fixed Assets • Budget Prep • Vendor Self Service • Business Licenses 	<ul style="list-style-type: none"> • Position Control • Benefit Administration • Leave Management • Time Entry/Scheduling • Payroll • Employee Self-Service • Employee/Travel Reimbursement

Question 6: Would you be able to provide the budget you have for this. Software and services broken out.

The City has researched the cost of solutions and related services and is prepared for appropriate project cost.

Question 7: Is the City accepting proposals for all functionality? Is the City only accepting proposals for one vendor for all functionalities?

The City is accepting proposals for all functionality listed in the RFP (see Question 5). The City is open to proposals with only first-party solutions as well as those with third-party solutions.

Question 8: Is it mandatory to submit references for one city in California?

It is not mandatory, but it is preferred.

Question 9: Can vendors submit outside of U.S. references?

Yes.

Question 10: Is the City open to partner bids for implementation services?

Yes.

Question 11: Has the City explored the migration path from its current solution?

No. The City is aware of the migration path, but is concentrated on finding the best solution. The City wants to conduct its due diligence and is positioned well to move forward with the right product.