



336 Pacific Avenue • Shafter, CA 93263

**AGENDA
SPECIAL MEETING
SHAFTER CITY COUNCIL
CONFERENCE ROOM
MONDAY, DECEMBER 29, 2014**

CALL TO ORDER: 8:00 a.m.

ROLL CALL: Mayor Prout
Mayor Pro Tem Florez
Council Member Alvarado
Council Member Colvard
Council Member Espericueta

APPROVAL OF AGENDA:

PUBLIC COMMENT: *This portion of the meeting is reserved for persons wanting to address the Council only on matters listed on this agenda. Speakers are limited to five minutes. Please state your name and address for the record before making your presentation.*

MANAGEMENT REPORT:

1. **DOCUMENT MANAGEMENT SOFTWARE:** a request to award contract for Document Management Software to Laserfiche vendor Ray Morgan Company; and authorize the City Manager to negotiate and execute the necessary software and service agreements and purchase necessary hardware. (City Manager Hurlbert)

ADJOURNMENT:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time when special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and the Police Dept. by 5:00 p.m., December 22, 2014. Yazmina Pallares, S/S, Deputy City Clerk



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**NOTICE OF
SPECIAL MEETING OF THE SHAFTER CITY COUNCIL**

NOTICE IS HEREBY GIVEN that a special meeting of the City Council of the City of Shafter will be held on Monday, December 29, 2014. The meeting will convene at 8:00 a.m., in the Conference Room at the Shafter City Hall, 336 Pacific Avenue, Shafter, California. Said special meeting shall be for the following purpose:

MANAGEMENT REPORT:

1. **DOCUMENT MANAGEMENT SOFTWARE:** a request to award contract for Document Management Software to Laserfiche vendor Ray Morgan Company; and authorize the City Manager to negotiate and execute the necessary software and service agreements and purchase necessary hardware.

Yazmina Pallares, Deputy City Clerk

Affidavit of Posting Special Meeting Notice

This is to certify that this Special Meeting Notice was posted at City Hall and the Police Department by 5:00 a.m., December 22, 2014. Further information regarding this Agenda Notice is available at City Hall, 336 Pacific Ave., Shafter, CA.

Yazmina Pallares S/S, Deputy City Clerk

Dated: December 22, 2014, Time: 5:00 p.m.